

ALBERTA BIOFLEET BIODIESEL FIRST USERS INCENTIVE PROGRAM

Program Criteria and Application Form

Climate Change Central, on behalf of its BioFleet funding partners, is offering a financial incentive program to fleets that are interested in using biodiesel for the first time. The purpose of the first user incentive program is to accelerate the overall market development of biodiesel in Alberta.

Biodiesel is a renewable fuel that produces fewer tailpipe and greenhouse gas emissions than standard diesel. For more information on biodiesel see www.biofleet.net

This incentive program is subject to important restrictions as noted below:

PROGRAM CRITERIA

1. The maximum funding available under the entire incentive program is \$40,000. This funding will be available as follows:

For the period:

November 15, 2007 – December 31, 2008 - **\$40,000 (max B20)**

Note: In the event that any funds remain unexpended from the first year these unspent funds will be reallocated to the second year of the program.

2. The incentive is based on payment for B100 biodiesel fuel but this may be prorated across an equivalent biodiesel/petroleum diesel blend.
3. The incentive will be paid based on 50% of the actual fuel costs incurred for the biodiesel portion of fuel, to a maximum of \$2,000 for any one applicant.
4. The minimum incentive that will be paid is for 2000 Litres of B100 biodiesel.
5. Any organization may apply for the incentive program provided that the organization has never used biodiesel previously.
6. The biodiesel fuel or blend must be delivered to an Alberta delivery point.
7. Organizations must have vehicle fleets that operate in Alberta.
8. No biodiesel fuel supplier is eligible to receive an incentive under this program.

9. Only biodiesel suppliers who are members in good standing of the Alberta Biodiesel Association are eligible to participate as a biodiesel fuel supplier in this program. (see www.biofleet.net for list)
10. All biodiesel fuel used under the program must meet the ASTM D6751 standard.
11. Climate Change Central will provide a priority preference to those applicants who use biodiesel suppliers that provide information on their Quality Assurance program, or evidence of certification and/or accreditation under the BQ9000 program.
12. Applicants agree to participate in the BioFleet branding program.
13. Fleets participating in the Alberta Renewable Diesel Demonstration (ARDD) are not eligible for this incentive program.

TERMS AND CONDITIONS

1. Applications will be accepted on a first come, first served basis, subject to the program criteria.
2. Climate Change Central reserves the exclusive right to reject or accept, at its sole discretion, any application submitted by an Applicant.
3. Climate Change Central reserves the right to change or terminate this program at any time without notice.
4. Climate Change Central, not being a distributor, producer, or marketer of biodiesel fuel, makes no representation or warranty whatsoever, express or implied, as to the fitness or quality of biodiesel fuel, nor warrants that any biodiesel fuel will satisfy the requirements of any law, rule, specification, operational requirement or contract, whether Climate Change Central has received the application, paid the incentive, or otherwise.
5. Evidence of biodiesel fuel sale and delivery must be provided to Climate Change Central for the Applicant to receive the incentive.
6. The Government of Canada, as a partner in funding of this BioFleet incentive through Western Diversification reserves the right of access to the funding recipient's documents and premises for verification and audit purposes.

APPLICATION PROCESS

1. Applications for the incentive program will be accepted up to 5 PM on December 31, 2008.
2. Applications may be submitted by mail, courier or fax to:
 - a. Climate Change Central
Suite 100, 999 - 8th Street S.W. Calgary, AB T2R 1J5
Fax: 403.517.2727
3. Climate Change Central will, within two weeks of the application deadline dates, notify an Applicant and their biodiesel supplier by e-mail if their application has been approved or rejected under the program.

REQUEST FOR PAYMENT PROCESS

1. Each Applicant must submit a *Request for Payment Form* to Climate Change Central, providing evidence that biodiesel has been ordered and delivered. This form must be submitted no later than 5 PM on January 31, 2009.
2. If the Request for Payment Form is not submitted by the deadline then, at the sole discretion of Climate Change Central, the approval may be withdrawn and the incentive provided to another Applicant or used for other program purposes. In the event that this situation arises the Applicant and biodiesel supplier will be notified by email.

APPLICATION FORM

We hereby apply for the Biodiesel First Users Incentive Program and agree to the program's terms and conditions:

APPLICANT NAME AND CONTACT INFORMATION

Organization _____

Street Address _____

City _____ PC _____ Tel (_____) _____

Contact _____ Email _____

Estimated volume of diesel fuel presently being used in fleet _____ litres

Number of vehicles _____

Incentive application amount \$ _____ (maximum \$2,000)

Authorized Signature

BIODIESEL SUPPLIER AND CONTACT INFORMATION

Organization _____

Street Address _____

City _____ PC _____ Tel (_____) _____

Contact _____ Email _____

Describe the Quality Control procedures that will be used to ensure all season operability.

Authorized Signature

Questions? Please contact Sheila Mattila, Climate Change Central
Tel. (403) 517-2711 or Email: smattila@climatechangeccentral.com

Date Received By Climate Change Central _____

REQUEST FOR PAYMENT

THE FOLLOWING ORGANIZATION REQUESTS PAYMENT:

Organization _____

Street Address _____

City _____ PC _____ Tel (_____) _____

Contact _____ Email _____

Authorized Signature _____ Date _____

INFORMATION THAT SUPPORTS THIS PAYMENT REQUEST

Biodiesel Supplier _____

Quantity of Biodiesel Purchased (in litres)

1. B100 _____

or

2. Total blended diesel purchased _____

% biodiesel _____ (e.g. B5 = 5%)

Equivalent B100 purchased _____

Number of Vehicles Using Biodiesel _____

Describe the project in a few words:

Will Your Organization Continue To Use Biodiesel? Yes ____ No ____

If No, why not? _____

Copies of paid invoices or receipts must be attached to this request for payment

Questions? Please contact Sheila Mattila, Climate Change Central

Tel. (403) 517-2711 or Email: smattila@climatechangecentral.com

Date Received By Climate Change Central _____

NOTE: This form must be submitted to Climate Change Central by the program deadlines in order to be accepted for processing.